

**Hello interns and people possibly interested in applying for the family mediator position (or passing it on to interested folks) . In case you didn't see it, my job has been posted and the competition closes on Jan. 31, 2020. If you are interested, get in quick!**

**I am happy to talk with you about the position, if you need more details.**

**Regards, Pat**

## **Family Mediator - (20116)**

Department: Government of Yukon -> Justice - Family Mediation

Location: Whitehorse, YT Y1A 2C6 CA (Primary)

Job Type: Term/Temporary

End Date: 31 March 2022

Full/Part Time: Full-time

Standard Hours Bi-weekly: 75

Classification: SS17

Salary: \$88,472.00 - \$102,707.00

Union: YEU

Days Off: Saturday/Sunday

Travel: 10%

Admissibility: Open to all Candidates

Job Summary and Requirements

**This is to fill a two-year Term working 75 hours bi-weekly.**

The Department of Justice is working to ensure Yukon remains a safe, secure, and healthy place to live and work. We provide supportive and dynamic work environments comprising teams of professionals who are committed to making a difference in the lives of Yukoners.

**The principles that guide are:**

**Reconciliation with Yukon First Nations:** Together as DOJ representatives we commit to embracing the spirit of the Final Report of the Truth and Reconciliation Commission of Canada entitled [\*Honouring the Truth\*](#).

*Reconciling the Future*, by conducting ourselves in our day-to-day business in a manner that embodies the purpose of reconciliation with our First Nations members in the Yukon. We recognize the importance of employee education on First Nations history and the encouragement of innovative thinking by all DOJ personnel on our ability to effect meaningful change towards true reconciliation.

**Working as a Team:** As DOJ employees we value working together as a team within branches and within the department as a whole, while respecting our respective roles in the administration of justice, to work as one entity to meet our collective objective to serve the public. We are mindful of the impact of our actions on the people around us both in proximity and in the larger department and strive to ensure that we maintain the best interests of the department in our approach to our work.

**Identify and Meet our Clients' Needs:** DOJ personnel have a wide variety of responsibilities and an equally diverse clientele, internal and external to government, and we are committed to ensuring that they know we work for them and that we treat them with empathy, inclusion, integrity, respect and professionalism.

**Initiative and Innovation:** Management will encourage DOJ staff at all levels to think innovatively and to take initiative that will improve the work we do and services that we provide to allow for positive change and creativity in the workplace. Management will encourage DOJ personnel to reconsider our approach to the services we provide and adapt to the changing environment.

**Communications:** We are committed to improving the way we communicate internally with one another and externally to the public in order to better perform as a DOJ Team, share information and ideas with each other, dispel negative myths about the department and to ensure that the public has an appreciation for the excellent work we do.

The Family Mediator is responsible for ensuring the efficient and effective operation of the Yukon Family Mediation Service, including facilitating resolution of family law disputes and providing limited coaching to parties who are experiencing separation or divorce. Applying established best practices in the field of family mediation the incumbent has the potential of directly impacting on the well-being of families.

The ideal candidate will have a demonstrated track record of facilitating family mediation, with a focus on ensuring confidentiality, impartiality, and professionalism, which is critical in maintaining client confidence in the mediation process. The candidate will strive to provide exceptional customer service, work cooperatively with others, keep accurate records, and stay organized in a busy environment. The successful candidate must be able to exercise good judgment and maintain high standards of personal conduct and will bring a positive, supportive attitude to their work and workplace.

**For information about this position, please contact Lori Zazulak at (867) 667-3038. For information about the application process, please contact Kristen Mintz at (867) 667-8692.**

**Essential Qualifications:**

Please submit your resume clearly demonstrating how you meet the following qualifications. Please note that selection for further consideration will be based solely on the information you provide in your resume.

- Post-secondary degree in conflict resolution, social work, law, or a related field;
- Certification as a Qualified Mediator (Q.Med) or a Chartered Mediator (C.Med) or equivalent designation from a provincial/territorial credentialing body;
- Significant experience mediating family law disputes;

Candidates who have education, training, and/or experience equivalent to the essential qualifications listed above will be equally considered.

**Desired Knowledge, Skills and Suitability:**

**Candidates should have and will be assessed on:**

- Ability to work in a stressful, office environment
- Familiarity with relevant legislation, family law, court processes and procedures
- Experience developing, implementing and evaluating programs, policies and procedures;
- The ability to exercise tact and good judgment including maintaining confidentiality
- Strong organization and analytical skills
- Excellent interpersonal, oral, and written communication skills
- The ability to work independently and work collaboratively with a team of client-centered professionals
- Experience using Microsoft Office programs (Word, Outlook, Excel)

**Additional Information:**

**Conditions of Employment:** Security clearance to be submitted prior to start date.

**Job Requirements:** Working overtime with little or no notice; Class 5 driver's licence.

**Relocation:** Relocation costs will not be considered for this position.

Eligibility List: 12 months

Post Date: 17 January 2020

Close Date: 31 January 2020



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*We acknowledge, recognize, and respect that we live and work within the traditional territory of Kwanlin Dun First Nation and the Ta'an Kwäch'än Council.*